

GREENE COUNTY POLICY

Subject: Smoking Policy – Greene County Office Complex Administration Building	Policy Number: 2
	Effective: February 1, 1998
	Approved by: Board of Commissioners

Purpose

Tobacco has been, and continues to be, a very important element of Greene County's economy. In an effort to consider the needs of smokers and non-smokers alike, to promote a safe and hazard-free work environment for all employees, to promote the public health, safety and welfare within the Greene County Administrative Building and the Greene County Health and Human Services Building, and to comply with relevant federal laws, the following policy is hereby adopted:

Policy

Smoking is permitted only in the following areas:

1. Administrative Building

Smoking is permitted only in the main hallway, employee break room, Commissioners' Room, public rest rooms and the large meeting room.

2. Health and Human Services Building

Smoking is permitted only in the employee break room.

Enforcement

1. All Department heads shall be responsible for enforcing this policy in their department.
2. All employees are expected to abide by the provisions of this policy. Repeated violations of smoking in non-permitted areas will be considered a disciplinary problem under the Greene County Personnel Policy.